



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u>	<u>Interviewer:</u>	<b>RFA #12 – 09</b>
<u>Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Applicant for admission		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> Admission to Western		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐  
 Concern Regarding:    Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

**Category:** *(Please check at least one)*

- |  |  |   |  |  |
|--|--|---|--|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color             | <input type="checkbox"/> Creed              | <input checked="" type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin   | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion              | <input type="checkbox"/> Retaliation         |
| <input type="checkbox"/> Sex/Gender                    | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment            | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |  |   |  |  |

Time Line		
Date	Item	Comments
5/22/12	Email from family of [REDACTED] to Melinda Assink	Saying [REDACTED] was denied admission and sent email that his social worker said was disturbing and "might be considered threatening." Requesting to meet with the president.
5/22/12	Email from Sue to [REDACTED] family	Melinda has forwarded email. Sue is the person designated by the president and provost to handle discrimination complaints and she would like to talk with the family. Please call or provide a number where Sue can reach them.
5/23/12	Clara Capron email to SGS	Thanking Sue for informing her of the concern. Admissions rep will meet with Sue to discuss.
		5/21 email between [REDACTED] in Admissions and [REDACTED] s provided to EOO. [REDACTED] said he believes he is being discriminated against because he is disabled. [REDACTED] mistakenly sent email intended for her supervisor to [REDACTED].

5/23/12	Email from [REDACTED] family to Sue	[REDACTED] and family will be contacting Sue soon.
5/24/12	Email from [REDACTED] family to Sue	[REDACTED] was taken to ER and admitted [REDACTED] from [REDACTED]. Will contact Sue again when and if [REDACTED] is able.
5/22/12	Email from [REDACTED] family to Sue	Asking if since [REDACTED] is ill an advocate can represent him.
5/29/12	Email from [REDACTED] to [REDACTED], forwarded to Sue by Clara	Checking to see if [REDACTED] still interested in appealing admission decision.
5/31/12	Email from Sue to [REDACTED] family	It is important for Sue to talk with [REDACTED] directly. Happy to speak with him when he is feeling better at a time convenient for him.
5/31/12	Email from [REDACTED] family to Sue	[REDACTED] will contact Sue when his health is better. Email also includes statements about how [REDACTED] would make a great teacher.
6/5/12	Email from [REDACTED] Family to Sue	There is a member of the news media who wants to do a story on [REDACTED] wants to make an appointment when he's well enough and to have the news person at the appointment.
6/8/12	Email from [REDACTED] family	Please let us know when [REDACTED] can make an appointment to talk with you.
6/10/12	Email from [REDACTED] confirming 6/14 appointment	
6/11/12	Email from [REDACTED] family	[REDACTED] back in hospital. Providing phone number and asking Sue to leave message if he doesn't answer because phone off.
6/12/12	Email from Sue to [REDACTED] family	Sorry to hear [REDACTED] is back in hospital. Please have him call when feeling better to reschedule.
6/29/12	Email from Sue to [REDACTED]	Happy to talk by phone next Thursday [REDACTED] from Admissions is happy to talk about his appeal.
8/19/12	Email from [REDACTED] to Sue	I have not decided what to do yet because have been ill. Considering legal advice and lawsuit but still open to negotiations.
8/20/12	Email from Sue to [REDACTED]	Sue is happy to talk with [REDACTED] by phone or in person and try to assist in any way she can. Please let me know if you would like to talk.
9/4/12	Email from [REDACTED] family to Sue	Thank you for your time. [REDACTED] has suffered a setback due to health and will contact Sue when he returns to health.
9/10/12	Email from [REDACTED] to Sue	Asking for \$1,750,000 settlement for discrimination to be paid in full by Fall 2013 and for unconditional admission to Western and for apology, as well as other demands.
9/11/12	Email from Sue to [REDACTED]	Because EOO does not handle legal requests, asking that you or your attorney contact WWU's legal counsel, Wendy Bohlke, at 360-650-2040.
7/17/13	Email from [REDACTED] to DRS	Feels discriminated against by being denied admission. Who should he contact?
7/18/13	Email from Laura Eckert to [REDACTED]	DRS forwarded [REDACTED]' email to EOO, which is the office that handles discrimination complaints for the university. Last Spring and Summer Sue tried to contact you. Please let me know when you are available to talk.
7/19/13	Laura and [REDACTED] t/c	Admissions has not heard from [REDACTED] since last summer. He has missed appeal deadline. [REDACTED] was not academically competitive.

